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## NOTICE OF PUBLIC MEETING

### ARIZONA HISTORIC SITES REVIEW COMMITTEE STATE HISTORIC PRESERVATION OFFICE ARIZONA STATE PARKS & TRAILS

Notice is hereby given to members of the Historic Sites Review Committee (HSRC) and the general public that the HSRC and State Historic Preservation Office (SHPO) staff will meet Friday, **November 13, 2020**. The meeting will be at **9:30 a.m.** Because of public health concerns related to COVID-19, the meeting will be held virtually through Zoom. Committee members, SHPO staff and the public may attend the Zoom meeting on a computer, mobile device, or phone. The videoconference's Meeting ID and Password, videoconference link and telephone numbers are:

- Meeting ID: 930 3679 6648 / Password: 790638
- Link: <https://zoom.us/j/93036796648?pwd=aVc4dTBGR0U3L1VDWXFIT2xWVnVxdz09>
- Phone Number: (669) 900-9128 and then enter meeting ID and password

The meeting will follow the agenda items detailed below, pursuant to A.R.S. §38-431.02 and A.R.S. § 41-511.01. The Committee may request reports on, discuss, and may take action on the following matters:

#### AGENDA

#### A. CALL TO ORDER PUBLIC SESSION/AND ROLL CALL

1. Chair Majewski will call the meeting to order

#### B. INTRODUCTION OF MEMBERS AND STAFF

#### C. NEW BUSINESS

##### 1. NEW NATIONAL REGISTER NOMINATIONS

**Broadmoor Subdivision Historic District**  
Tucson, Pima County

**Pima Community College West Campus**  
2202 W. Anklam Rd., Tucson, Pima County

**Hunt Farmstead Historic District**  
4223 N. Pine Creek Canyon Rd., Pine, Gila County

##### 2. RETURNING NATIONAL REGISTER NOMINATION

**Viewpoint (Johnson House)**  
2840 N. Sunrock Ln., Tucson, Pima County

##### 3. REVIEW OF FEDERAL NATIONAL REGISTER NOMINATIONS (No action)

**North Rim Entrance Road Corridor Historic District**  
Grand Canyon National Park, Coconino County

**U.S. Court House and Federal Office Building**  
230 1st Ave., Phoenix, Maricopa County

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### 4. REVIEW OF RETURNED NOMINATION

**Cottonwood Commercial Historic District** (Boundary Expansion and Additional Documentation) Cottonwood, Yavapai County

### D. OLD BUSINESS

1. **Approval of Minutes from the July 10, 2020 HSRC Meeting.**

### E. SET HSRC MEETING DATES FOR 2021.

### F. PROGRAM REPORTS

#### 1. SHPO REPORT

*Committee and staff reports may be written or verbal followed by discussion.*

- a. National Register update, listings, property status, workflow
- b. SHPO staffing and program news
- c. Review and Compliance
- d. Survey and Inventory
- e. Grants
- f. Legislative issues
- g. HP 2020 Historic Preservation Conference update

#### 2. AHAC REPORT

### G. PUBLIC COMMENT

The Committee will hear consideration and discussion of comments and complaints from the public. Those wishing to address the Committee must register at the door and be recognized by the Chair. Time permitting; each presentation will be given approximately three minutes. It is probable that each presentation will be limited to one person per organization. Action taken as a result of public comment will be limited to directing staff to study or re-schedule the matter for further consideration at a later time.

### H. CALL FOR AGENDA ITEMS FOR NEXT COMMITTEE MEETING

The Committee may make comments, requests, and provide items for future agendas. The Committee may discuss matters of procedure relative to its meetings. Committee members may also direct staff to study areas of concern or to place such items on future Committee agendas.

### I. ADJOURN

A copy of the agenda background material provided to the Committee is available for public inspection at the Arizona State Historic Preservation Office, 1100 W. Washington, Phoenix, Arizona. Additional information may be obtained by contacting William Collins, National Register Coordinator, at 602.542.7159.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a

reasonable accommodation, such as a sign language interpreter. Requests should be made as early as possible to allow time to arrange the accommodation. For ADA assistance, contact Joe Roth at 602.542.4009.

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This agenda will be posted at 1100 W. Washington by Kathryn Leonard, State Historic Preservation Officer (SHPO) by November 12, 2020.

Kathryn Leonard  
State Historic Preservation Officer  
State Historic Preservation Office - 1100 West Washington Street, Phoenix AZ 85007

**ARIZONA HISTORIC SITES REVIEW COMMITTEE**  
**NOVEMBER 13, 2020, 9:30 a.m.**  
**VIRTUAL MEETING**

**SPECIAL PROCEDURES FOR VIRTUAL ATTENDANCE AND PUBLIC COMMENT:**

In order to protect the public health, this meeting will be conducted virtually using Zoom.

**ATTENDING ON ZOOM:**

Members of the public may attend the Zoom meeting on a computer, mobile device, or phone. The videoconference's Meeting ID and Password, videoconference link and telephone numbers are as follows:

- Meeting ID: [930 3679 6648](https://zoom.us/j/93036796648) / Password: [790638](https://zoom.us/j/93036796648?pwd=aVc4dTBGR0U3L1VDWXFIT2xWVnVxdz09)
- Link: <https://zoom.us/j/93036796648?pwd=aVc4dTBGR0U3L1VDWXFIT2xWVnVxdz09>
- Phone Number: (669) 900-9128 and then enter meeting ID and password

**MEETING AGENDA**

This information will also be posted on the State Historic Preservation Office's (SHPO) website at least two weeks in advance of the meeting: <https://azstateparks.com/shpo/>

**VIRTUAL MEETING PUBLIC COMMENT PROCEDURES**

Public participation is vital to the mission of the State Historic Preservation Office. The public is welcome at all meetings of the Arizona Historic Sites Review Committee and encouraged to participate.

As with our traditional meetings, there will be opportunities for public comment on each action item.

**HOW TO MAKE A PUBLIC COMMENT AT A VIRTUAL MEETING**

There are several ways you can comment at the virtual meeting:

Make a live comment during the virtual meeting – You'll need to be logged in to the meeting through the Zoom video conference service or a phone line, noted above. During the public comment period, please use the "Raise Hand" feature and wait to be recognized by clicking on the icon "Participants" at the bottom of your screen. On the window that opens to the right, click the button labeled "Raise Hand". When the chairperson calls your name, the host will unmute your microphone. A button will pop up that says, "The Host wants to unmute you." Accept the unmute prompt to activate your microphone. You will be asked to provide your name. Persons joining the meeting via phone can use the virtual "Raise Hand" feature by pressing \*9 on their keypad.

Submit written comments by noon the day prior to the meeting - Written comments received by this deadline will be read or summarized at the meeting. Comments should be sent to

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[azshpo@azstateparks.gov](mailto:azshpo@azstateparks.gov) or to State Historic Preservation Office, 1100 W. Washington St., Phoenix, AZ, 85007, and must include: your name, contact information (email or phone), and the meeting name.

Leave a phone message by noon the day prior to the meeting – Comments received by voicemail at **602-542-7159** will be read or summarized in the official record after the meeting. Your message must include: your name, contact information (email or phone), and the meeting name.

### ARE YOU NEW TO ZOOM?

If you are new to Zoom, we recommend familiarizing yourself with the software in advance of the meeting start time. If possible, practice with other Zoom users to gain experience in using the videoconferencing program beforehand. Some recommendations to consider:

- Arrive early. Join the meeting at least five minutes before the start time.
- Mute. Be familiar with the location of the ‘mute’ button. The location of ‘mute’ depends on the type of device/computer in use. If on the telephone dial \*6 to mute/unmute.
- Minimize distractions. Silence the phone and all notifications that could interrupt the meeting. While attending the meeting, we recommend attendees’ full attention and lessening the impulse to click on other links.
- Update your software. Make sure Zoom software has been updated.
- Internet connection. The internet connection has the most significant impact on video/audio quality. It is best to use a wired internet connection.
- Use a headset. To hear and be heard the best – consider using a headset or headphones with a microphone. If you don’t have one, don’t worry! A quiet room for the duration of the meeting can bring similar results.

### MEETING PROCESS

- Attendees will enter a virtual “waiting room” before being admitted to the meeting.
- Meeting host will mute all attendees upon entry.
- A Meeting welcome page will be posted.
- The meeting agenda will be posted on the screen and will be made available via the chat function.
- The Host will provide a brief introduction to the meeting.
- Host will unmute Historic Sites Review Committee members.
- The HSRC meeting will be led by the Chair, Terry Majewski. Ms. Majewski will go through the agenda, item by item.
- The Chair will ask for public comments after each action item. If interested in submitting a comment, attendees must virtually ‘raise hand’. See above for more information on how to provide comments.
- SHPO staff may participate as needed to provide support to the HSRC.
- We would like to be able to have a complete list of meeting attendees. To ‘sign in’ please email [azshpo@azstateparks.gov](mailto:azshpo@azstateparks.gov) your contact information and that you were in attendance at the meeting