WHEN TO SUBMIT TO SHPO:
1. If a project involves modifications to a building or structure, a project must be submitted to SHPO for consultation review:
   a. When a building / structure is over 50 years of age.
   b. When a building /structure is located in a local, state, or National Register historic district.

2. If either of the following scopes of work are present, SHPO consultation is required:
   a. Ground disturbing activities greater than 2 ft in any direction.
   b. Exterior modifications to a building/structure and the building meets the conditions in 1a, 1b. Interior modifications to public buildings. Some examples of modifications that REQUIRE consultation include:
      ➢ New paint or stucco over existing masonry walls (never been painted or stuccoed)
      ➢ Replacement of original windows or doors with new products.
      ➢ Adding exit ramps / stairs.

NO SHPO CONSULTATION REVIEW IS NEEDED FOR THE FOLLOWING:
1. Refinance only
2. Interior or Exterior work on Manufactured Homes / Trailers
3. Interior work that has no effect to the exterior of the building or public areas of the interior of public buildings. Some examples of interior work that DOES NOT REQUIRE consultation includes:
   Interior building or structure maintenance:
      ➢ Removal of hazardous material
        (asbestos or lead abatement, such as, drywall tape, flooring mastic, floor tiles) within the building / structure, which does not require removal of original building materials.
      ➢ Repair / replacement of interior walls and / or ceilings in non-public buildings.

4. Exterior work that has no adverse effect to the building and would be routine maintenance. Some examples of exterior maintenance work that DOES NOT REQUIRE consultation includes:
   Exterior building or structure maintenance:
      ➢ Painting of previously painted surfaces
Removal of graffiti using gentlest means possible

Replacement of a pane or two of glass in doors or windows with same visual reflectance product

Repair / replacement of roofing material with similar product in kind.

Repair, replacement, or installation of simple gutters and downspouts.

Repair / replacement of HVAC in same location without additional structure / plumbing. (or moved to ground mounted)

Replacement of a pane or two of glass in doors or windows with same visual reflectance product

Repair / replacement of water heaters in same location.

Repair / replacement of plumbing fixtures and / or kitchen equipment.

Repair / replacement of electrical, communication, alarm, security systems in the same location.

Repair, replacement, or installation of simple gutters and downspouts.

Repair / replacement of roofing material with similar product in kind.

5. Site work that has no effect to the exterior of the building. Some examples of site work that DOES NOT REQUIRE consultation includes:

Parcel / yard maintenance:

Repair, replacement or installation of (nonblock) fencing using only hand tools.

Repair / replacement of irrigation, water, sewer, gas or fire protection lines in the same trench (width and depth).

Repair / replacement of water heaters in same location.

Repair / replacement of plumbing fixtures and / or kitchen equipment.

Repair / replacement of electrical, communication, alarm, security systems in the same location.

Parcel / yard maintenance:

Repair, replacement or installation of (nonblock) fencing using only hand tools.

Repair / replacement of irrigation, water, sewer, gas or fire protection lines in the same trench (width and depth).

Removal / replacement of small landscape products – no greater than 15-gallon horticulture container.

Temporary installation of ramps for ADA access.

Please send initial consultation for each undertaking to azshpo@azstateparks.gov; do not copy SHPO staff.

Questions? Please feel free to email pdahlen@azstateparks.gov (buildings) or edavis@azstateparks.gov (archaeology).