I. Welcome and Introductions

II. AZ State Parks Update: Change in Leadership - What This Means For the Site Steward Program
   A) Agency Archaeologist Update
   B) SHPO Update: Kathryn Leonard

III. 2019 Annual Conference Announcement
   A) Location/Date/Schedule
      - Land Manager & Regional Coordinator Meeting
   B) Funding & Estimated Cost
      - Scholarships, Catering, Printing, Awards
      - Lodging: Yavapai, El Tovar, Kachina/Thunderbird/Maswick lodge, RV & Camping
      - Other Hotels/Lodging to Pursue?
      - Site Steward Foundation
      - Identifying Potential Donors
   C) Discussion on Type of Workshops to be Offered
      - Access to Grand Canyon Cultural Resource Staff (Ellen Brennan, Program Manager)
      - Speakers
   D) Sunday Field Trips
      - Ideas
   E) Conference Planning Committee - Volunteers Needed

IV. BLM: CADO & Program Updates
   A) Centralized Admin Dispatch Office (CADO) Policy
   B) Program Updates
   C) Tucson Region

V. Land Manager Priorities, Concerns, and Suggestions
   A) Sample Discussion Items: Site Kits, Field Training, Vandalism Reports, etc…
   B) Cost-sharing (copying, supplies)
   C) Turn-Over Procedures: How is the Site Steward Program Passed to New Staff?

VI. Volunteer Agreements: Time to Fix This Problem
   Special Guest: *Daisy Morgan, Southwestern Regional Office, Albuquerque
   A) Process
   B) Problems and Negative Effects on Program
   C) Forest Service and the Office of Management & Budget Comments/Instructions
   D) Global Form: Standard Forms and Using Data Base for Volunteer Agreements

*Daisy Morgan, BS, MS, is the Southwestern Regional Volunteer and Service Program Coordinator, Resource Assistant Forest Service Volunteer
VII. Regional and Assistant Coordinator Priorities, Concerns, and Suggestions
   A) General Discussion
      • Update Stewards Contact Information
      • Active/Non-Active
      • Send List of Upcoming Awards (5-year, 10-year, 20-year Print)
   B) Regional Conferences
   C) Retiring Soon? Identifying Next In-Line RC
      • RC Mentorship Program
      • Support System for New RC
   D) Regional Updates & Successes
   E) SSP Coordinator’s Regional Site Visits
   F) A6s

VIII. Reporting Hours: Why So Important?
   A) SHPO Federal Grant: Matching Requirements

IX. AZ Site Steward Foundation
   A) New Website
   B) Expense reimbursement up to $50 for workshops
   C) Project Archaeology

X. Archaeology Southwest
   A) On-Line Training Program For Archaeologists, Site Stewards And Law Enforcement

XI. Program Updates
   A) Developing a New Interactive Site Steward Map
      • AZ State Parks GIS Team - Jeff Schmidt; Demo
      • What GIS Team Needs from Land Managers & RCs
   B) Manual Workgroup Update
   C) Student Intern: Clara Krause
      • Student Recruitment
   D) Development of New Data Base
      • Newly Developed App- Wanda Raschkow with Friends of Cedar Mesa
      • February 1, 2019: Complete Developing Forms; Process
      • Migrating Site Kit information
   E) Communicating With Media
   F) The Watch
      • Too Many Stewards Not Receiving Newsletter in their Emails
      • 2019 Schedule
      • December Newsletter