



Arizona State Parks & Trails Grants Workshop

Motorized Grant Funding Opportunities

I. GRANT WORKSHOP ACTIVITIES

- Grant Staff from Arizona State Parks & Trails (ASPT) and the State Historic Preservation Office (SHPO) will assist applicants with the grant application process.
- On-line grants training (all applications are submitted using new grant management system WebGrants).

II. LOCATIONS/DATES

Phoenix – Arizona State Parks & Trails Central Office 23751 23 rd Ave #190, Phoenix, AZ 85085	July 18th, 2019 10:00 am – 1:30pm
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III. WEBEX INFORMATION

For those unable to attend the workshop in person, ASPT will be using WebEx – a webinar application that will allow you to see/hear the presentations from your computer.

Instructions:

- 1) To attend the workshop online using WebEx, please RSVP to *Mickey Rogers, Chief of Grants and Trails* by calling (602) 542-6942 or by email at mrogers@azstateparks.gov.
- 2) Staff will send you an email with the WebEx access information. This information can also be found on the Grants Program page of the Arizona State Parks & Trails [website](#) or listed below.
- 3) Test WebEx on your computer prior to the workshop. If you have never used WebEx on your computer before, you may have security issues or need to download software before joining the workshop.
- 4) To access the workshop using WebEx, follow the instructions below:
 - a) Visit www.webex.com
 - b) Click **Join** at the upper right corner of the page
 - c) Enter the Meeting Number, Your Name, and Email Address
- 5) **WebEx Phoenix Meeting Information:**
 - a) Meeting Number: 807 000 424
 - b) Meeting Password: ASPTGrants
 - c) Audio connection:
 - i) +1-415-655-0003 USA Toll
 - ii) Access code: 807 000 424

IV. GRANT PROGRAM DETAILS

Eligible Projects

- Funding can be used for projects such as trail development and trail maintenance, off-road motorcycling, all-terrain vehicle riding, four-wheel driving, or using other off-road motorized vehicles.

Eligibility

- Eligible applicants include governmental entities- cities, towns, counties, Tribal governments, state and federal agencies and non-profits and clubs.

Grant Deadlines

- All applicants must first contact *Mickey Rogers*, ASPT Chief of Grants and Trails, by August 15, 2019 to discuss their project before starting an application.
 - Contact Mickey: 602-542-6942
 - email: mrogers@azstateparks.gov
- Applications must be submitted in WebGrants by September 1, 2019 by 5:00PM
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PHOENIX WORKSHOP AGENDA

July 18th, 10:00 am – 1:30pm

Action Item	Presenter	Item Description
Introduction and Brief Summary of Grants Program	ASPT Staff, SHPO, and Attendees Attendees with past grants are encouraged to share stories of experience	10:00 am – 10:45 am 1) <u>Introductions</u> a. ASPT Grant Staff, State Historic Preservation Office (SHPO), 2) <u>Brief Summary of Grants Program</u> a. Funding Opportunities, Schedule, Grant Cycle, and Timeline b. Eligible Motorized Projects c. Supplemental OHV Program d. Non-Eligible Projects e. SCORP and Trails Plan
Grant Policies & Administrative Guidelines	ASPT Staff	10:45 am – 11:30pm 1) Summary of Manual and Admin Guidelines 2) OHV Policies and Requirements 3) Control and Tenure 4) Cultural and Environmental Obligations
Environmental and Cultural Clearances	SHPO and ASPT Staff	11:30pm – 12:00 pm 1) Brief Summary, Multi-Agency Roles, NEPA and Section 106 2) Game & Fish Environmental Tool 3) SHPO Review Process
Map and Photo Examples	ASPT Staff	12:15pm – 12:15pm 1) Demonstration on proper maps and photos required for grant applications.
Break (15 Mins)		12:15pm – 12:30 pm
Budget (Pre-Application) & Criteria Responses	ASPT Staff	12:30 pm – 12:45 pm 1) Develop Project Budget 2) Effective Criteria Responses Scoring
WebGrants Grants System	ASPT Staff, All Attendees	12:45 pm – 1:30pm 1) WebGrants Introduction 2) Application Forms 3) Questions
Application Forms		
Open Discussion		