



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Sue Black
Executive Director



Celebrating 60 Years!

MINUTES OF PUBLIC MEETING
of
THE STATE RECREATIONAL TRAILS ADVISORY COMMITTEE
(SRTAC)
of
THE ARIZONA STATE PARKS BOARD

Notice is hereby given pursuant to A.R.S. §38-431.02 to members of the State Recreational Trails Advisory Committee (SRTAC) and the general public that the committee will hold a meeting open to the public on **Saturday, April 8, 2017 beginning at 1:00 pm** at the Arizona State Parks and Trails office, located at 23751 N. 23rd Ave, Suite 190 in Phoenix. Attendance at this meeting is available via telephone by calling **1.877.820.7831** and entering the participant passcode **522515**.

This meeting meets the requirements of the Federal Recreational Trails Program (RTP) to convene at least annually a diverse group of motorized and non-motorized recreational trail users representing public interests. Public comments will be taken. The Committee will discuss and may take action on the following matters:

AGENDA

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER AND ROLL CALL 1:00 PM

Attending:

David Quine, OHVAG Chair, OHV Ambassador

Angela Villa, Member at Large

Rebecca Antle, AZ Association of 4WD Clubs

Benadine McCollum, Wickenburg Foundation

Bill Bonn, AZ ATV Riders

Wayne Monger, BLM

Ben Alteneder, Arizona Wildlife Federation

Christine Vogt, Member at Large

Cindy Maack, Rim Country Riders

Jim Coffman, American Society of Landscape Architects

Dave Williams, Apache County ATV Riders

Julie Bradley, TRACKS hiking group

John Geyer, Havasu Side By Side Association

Joe Winfield, USFS

Rick Kesselman, ASCOT Chair, Volunteers for Outdoor Arizona

Linda Slay, Arizona Horse Council

Evan Pilling, Sonoran Desert Mountain Bicyclists

Jan Hancock, Maricopa Trails and Parks Foundation

Adam Milnor, National Park Service

Bill Gibson, BLM (on phone)

Claire Miller, City of Phoenix

A quorum was established

Arizona State Parks and Trails Staff: Mickey Rogers, Chief of Grants and Trails, Sean Hammond, Grant Coordinator, Matt Eberhart, OHV coordinator, James Keegan, Deputy Director, Sue Black, Executive Director

B. SRTAC ACTION ITEMS

1. Approval of the Minutes from the April 2016 meeting.
Approved with no changes.



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C. DISCUSSION

1. **Member Binders** – Staff will give a brief overview of member binders –

Since there are 11 new members, Rogers went over quickly the member binders. He explained that all members are representative of the State of Arizona and should act accordingly as members of the committees. He stated that both groups will advise Arizona State Parks and Trails in determining priorities for trail funding, advance and promote trails, provide technical assistance, promote trail management and development and to provide trail related information and educational opportunities. Members are expected to participate in all meetings and that there are generally no more than four meetings a year. For those that travel, the members will be reimbursed for mileage and per-diem. They will have to fill out a W-9 and return to our office to put them into our state accounting system.

2. **Discuss the Federal Recreational Trails Program (RTP) and Administrative Guidelines.** Staff will present information on the status of federal apportionments to the RTP, balances available, and program procedures - (Mickey Rogers, Sean Hammond - 20 minutes).

Rogers discussed the reauthorization of the program in December of 2015. (Fixing America's Surface Transportation (FAST) Act. Talked about RTP being a set-aside of the program. The program continues to be funded at 2009 apportioned amounts. The requirements of the same, 30/30/40 with up to 7% available for administration, 5% for safety and education. There was a discussion to explain the apportioned amount as opposed to the amount that is obligated. Explained the funding obligation is approved by ADOT. He also explained the involvement of ADOT with project approval, reimbursements, ensuring the requirements of the program are met, and ADOT's environmental planning group does the NEPA review for most of the project. He talked about where the funding for the program comes from and some of the regulations that provide guidance for the program. He talked about the obligation limit being raised from 1.455 million to 1.82 million in 2016. He thanked the committees for promoting the program and bring quality applications which have far exceeded the funding available as the main reason our funding was increased. He also discussed for the first time in several years, having a Safety and Environmental Funding Opportunity approved by all boards and we have several applications to review today.

Rogers talked about projects being shovel ready. The definition of shovel ready last year was a request for reimbursement within any 9-month period. ADOT is now requesting that these projects request reimbursements within a 6-month period. Another major change in administrative guidelines was for required quarterly status reports. It has been a major issue with ASP in getting these reports. In Quarter 4 of last calendar year, of the 70+ active projects, we were only in 30% compliance with reports. The new guidelines which took effect last quarter, states that any sponsor who does not submit these status reports when required will be deducted 5 points for every report missing on their next application. There were only 5 projects that did not submit these reports.

There were several questions about the program and the administrative guidelines which were answered.

3. **Web Grant Update** – ASP will give a demonstration of the new On-line Grant System – (Sean Hammond – 10 minutes).

Hammond talked about our new on-line system which will be live next week. He showed several features of the system and will reduce the amount of time that staff spend administering grants since the system will generate e-mails, reminders and alerts to both the grantee and staff. All were very happy with the system.

4. **Trail Assessments** – (15 minutes – GIS interns).



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Rogers talked about the GIS Americorp interns that were hired a year ago. The original intent was to hire these interns to purge 61 boxes of LWCF projects, digitized these and make them available for scanning for us to become paperless. They not only did that in four months, they helped complete a backlog of 500 overdue LWCF projects using a GIS based inspection process with an IPAD which will save staff 20 days of inspections a year. It is a system that could be used by other states to make them much more efficient with inspections. ASP has purchased a HETAP machine and have been assessing Arizona State Park's Trails. The machine collects data along the trail which can be used by staff to have a trails plan for future work, accurate data, and includes all structures on the trails (signage, kiosks, waterbars, etc.) They then showed some of the types of maps that can be created and then show several different types of data that can be exported to mobile devices with our trails. This could include 3 D images to look at trail before hiking, can be used to show elevations, and many other applications. Rogers stated that we are the only state that he is aware of that is using this technology with our own equipment. Once finished with trail data at our state parks, we will be assessing ADA aspects of all parks. Rogers stated he was hoping to share this at the International Trails Symposium but because of many qualified programs, was told there was no time slots available. The interns are also going in the field to walk and ride RTP and OHV projects as they close. The group was all very impressed with the product they are creating.

5. ADA Program Update – (Sean Hammond – 10 minutes).

Hammond discussed that in addition to being the grant coordinator he is also our ADA coordinator and is one of the only ADA coordinators who work for a state park system. He is working with an ADA group, Ability 360, to assist us with our ADA program, needs and assessment. We also hope to have a representative join our advisory committees. He showed a product called Mobimat which has been placed at Lake Havasu State Park on the beach to allow wheel chairs access to the beach. We may be using this at more parks if this works at Havasu. He will continue to visit state parks to assess their ADA needs and an inventory of what they currently have.

6. Website Updates/Changes – (5 minutes – Matt Eberhart).

Eberhart discussed that Arizona State Parks website has been changed in the last few months and gave a demonstration of the changes. It is much more user friendly and there are still many changes to be made as staff and the public use this website with some of the connections and information on pages. Director Black mentioned that we are using the same company located near the office that is doing our website and our reservation system which will provide quality service.

7. Open Meeting Law – AG's office will discuss open meeting law procedures and rules – (Christopher Munns – 15 minutes).

Christopher Muns, from the AG's office, talked about the open meeting law. There were questions about small groups meeting to discuss the programs and even though they are not a quorum of the committee they are considered a subset and need to go through ASP staff to create and post agendas for these meetings.

8. OHV Program updates – (5 minutes – Matt Eberhart)

Eberhart talked about the new supplemental programs of the OHV program which include the emergency and mitigation grant, the maintenance grant, the law enforcement grant and the new signage grant. These are intended to get much needed work on the trails done in less than a year.

D. REPORTS

1. The 2017 OHVAG Chair and/or designee will report on the Statewide OHV Program projects,

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accomplishments and challenges.

Chairman Quine talked about the past year with the OHV program. He talked about the OHV ambassador program, the leadership summit that was held, the Show Me Rides throughout the state, and talked about some of the projects that were funded last year.

2. The 2017 ASCOT Chair and/or designee will report on the ASCOT and subcommittee projects, accomplishments and challenges.

Chairman Kesselman talked about the past year with ASCOT. He talked about the Arizona Premier Trail System that has taken two years to get approved and last week, our first two projects were selected to be included in the system. He talked about the subcommittees of ASCOT and finally talked about the projects that were funded last year.

3. Statewide Comprehensive Outdoor Recreation Plan (SCORP) and Arizona State Parks and Trails Strategic Plan update (5 minutes – Dawn Collins).

Ms. Collins talked about our SCORP and gave an update. The comment period has been completed and we hope to have this approved in May.

4. Arizona Management System – Progress, updates and issues (5 minutes – Dawn Collins).

Ms. Collins talked about the Arizona Management System that we are using. ASP has selected several goals for ASP last year. These include revenue, visitation, volunteers and several other measurements. These goals are reported to the Governor’s office on a monthly basis. ASP will be resetting in goals in the next state fiscal year.

E. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Committee. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken as a result of acknowledgment of comments and suggestions from the public will be limited to directing staff to study or reschedule the matter for further consideration at a later time.

There were no members of the public wishing to speak.

F. ADJOURNMENT

Meeting adjourned at 2:30

A copy of this agenda and any background material provided to ASCOT Members is available for public inspection at Arizona State Parks and Trails, 23751 N. 23rd Ave., Suite 190, Phoenix, Arizona 85085. For additional information, contact Mickey Rogers at (602) 542-6942.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks and Trails does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Sean Hammond email shammond@azstateparks.gov or call (602) 542-7130. Requests should be made as early as possible to allow time to arrange the accommodation.

Posted at: Arizona State Parks and Trails
23751 N. 23rd Ave., Suite 190, Phoenix, AZ 85085

And at: <http://azstateparks.com/committees.html>

Sue Black, Executive Director
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